

Macomb Community Action Advisory Board
Executive Committee Meeting
May 5, 2009

The Macomb Community Action Advisory Board Executive Committee met on Tuesday, May 5, 2009 in the VerKuilen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

Mary George, Chair
John Bierbusse
Denise Amenta
Jessica Cheshire
Eudora McKinney

MEMBERS EXCUSED:

Norman Bordo
Commissioner Torrice

STAFF PRESENT:

Frank Taylor
Mary Solomon
Kathleen Nicosia
Holly Ehrke

1. Call to Order

The meeting was called to order by Chair George at 12:15 p.m.

2. Determination of a Quorum

It was determined that a quorum was established with 5 members present.

3. Approval of the Agenda

Denise Amenta, supported by Eudora McKinney, made a motion to approve the Agenda as submitted. Motion carried.

4. Public Comment

Chair George stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair George proceeded with the meeting.

5. Approval of April 14, 2009 Minutes

Eudora McKinney, supported by Jessica Cheshire, made a motion to approve the April 14, 2009 minutes. Motion carried.

6. Recommendation to Approve the Head Start Continuation Grant

Ms. Nicosia presented the Head Start Continuation Grant. She stated:

- Grant Period – September 1, 2009 – August 31, 2010
- Funding Amount - \$5,538,096
- In-Kind/Match - \$1,384,524

Denise Amenta, supported by Eudora, made a motion to approve the Head Start Continuation Grant. Motion carried.

7. Update on the Head Start American Recovery & Reinvestment Act (ARRA) COLA/Quality Improvement Grant

Ms. Nicosia presented the Head Start American Recovery & Reinvestment Act (ARRA) COLA/Quality Improvement Grant. She stated the funding will be used for:

- A 3.06% permanent increase in staff's hourly wages.
- 1.84% American Recovery and Reinvestment Act (ARRA) enhancement to increase staff's hourly wage for twelve months.
- The remaining funding will provide staff training

Eudora McKinney, supported by Jessica Cheshire, made a motion to delegate the Head Start American Recovery & Reinvestment Act (ARRA) COLA/Quality Improvement Grant to the Planning Committee for approval on May 21, 2009. Motion carried.

8. Recommendation to Approve the Community Services Block Grant (CSBG) Modification

Ms. Solomon presented the Community Services Block Grant (CSBG) Modification. She stated:

- Period of Performance is October 1, 2008 through September 30, 2009.
- The revised funding amount is \$878,851 with no County match required. This is an increase of \$54,994.
- Funding will be used for the following services: information and referral, emergency assistance, energy education, and money management.

John Bierbusse, supported by Jessica Cheshire, made a motion to approve the Community Services Block Grant (CSBG) Modification. Motion carried.

9. Update on the Community Services Block Grant (CSBG) American Recovery & Reinvestment Act (ARRA)

Ms. Solomon presented the update on the Community Services Block Grant (CSBG) American Recovery & Reinvestment Act (ARRA).

- MCCSA tentative allocation for the Community Service Block Grant (CSBG) is 1.3 million.

- Income Guidelines have been increased from 125% of the poverty level to 200% of the poverty level. This increase to the poverty level will cover the regular Community Services Block Grant (CSBG) and the Community Services Block Grant (CSBG)/American Recovery & Reinvestment Act (ARRA).
- Total state tentative allocation is 36.8 million.

Ms. Solomon stated as additional information becomes available the Board will be updated.

Discussion followed.

10. Update on the Area Agency on Aging 1-B Grants

Ms. Solomon reported the following information that was received yesterday at the AAA1-B Request for Proposal (RFP) Workshop:

- Senior Nutrition Program
 - Funding for the period of October 1, 2009 through September 30, 2010 will be \$515,327 for the Congregate Program and \$1,489,208 for Home Delivered Program.
- Chore Program
 - Funding for the period of October 1, 2009 through September 30, 2010 will be \$83,998.
- Home Injury Control Program
 - Funding for the period of October 1, 2009 through September 30, 2010 will be \$23,577.

Eudora McKinney, supported by Jessica Cheshire, made a motion to delegate the update on the Area Agency on Aging 1-B Chore Program and Home Injury Control Program Grants to the May 21, 2009 Planning Committee for approval. Motion carried.

11. Update on the Weatherization American Recovery & Reinvestment Act (ARRA) funds – M. Solomon

Ms. Solomon presented the Weatherization American Recovery & Reinvestment Act (ARRA) funding update.

12. Recommendation to Approve Head Start Policy Council By-Laws with Modifications

Mr. Taylor presented the Head Start Policy Council By-Laws with Modifications. He stated the following recommendation have been made by the MCAAB Committees.

- The Policy Council Secretary shall attend all meetings and is responsible to ensure that they take accurate notes to assist the staff Secretary in taking the minutes. The Policy Council Secretary shall **than** work with the staff Secretary to ensure the minutes of the meeting are accurate prior to presenting the minutes to the Head Start Director and the Policy Council

Chair for review.

The Policy Council Secretary takes notes to be submitted to the Secretary for information sharing in the Policy Council Newsletter which is distributed to every parent through the classroom PICL folders.

The word **than** should be **then**.

- The word “children” should be replaced with “students” throughout the Head Start Policy Council By-Laws.
- “Policy Council Executive Board” should be replaced with “Policy Council Executive Committee” throughout the Head Start Policy Council By-Laws.

Denise Amenta, supported by Jessica Cheshire, made a motion to present the Head Start Policy Council By-Laws with Revisions to Full Board at the June 9, 2009 Meeting for approval. Motion carried.

13. Emerging Issue

Ms. Solomon announced the Letter Carriers Food Drive on Saturday, May 9th.

14. Other Business

Mr. Taylor presented the Senior Nutrition Program Grant. He stated:

- The Period of Performance covers October 1, 2008 through September 30, 2009
- The revised funding amount will be \$2,004,535. This is an increase of \$70,380. There will be no County match required.

Discussion followed.

John Bierbusse, supported by Eudora McKinney, made a motion to approve the Senior Nutrition Program Grant. Motion carried.

Chair George thanked Denise Amenta, Jessica Cheshire, and Eudora McKinney for attending the Head Start Peer Review question and answer session prior to the Executive Committee Meeting.

15. Schedule Next Meeting –June 9, 2009 – Greater New Hope Baptist Church, New Haven

16. Adjournment

John Bierbusse, supported by Jessica Cheshire, made a motion to adjourn at 1:00 p.m. Motion carried.

Respectfully Submitted

Holly Ehrke